



RESTART CLEVELAND

*CLEVELAND CORONAVIRUS
STRATEGIC RECOVERY PLAN*

MAY 2020

CITY OF CLEVELAND
MAYOR FRANK G. JACKSON



CITY OF CLEVELAND
Mayor Frank G. Jackson



Neighborhood Resource & Recreation Centers

Reopening and Summer Programming Plan

The City of Cleveland's Neighborhood Resource and Recreation Centers (NRRCs) serve as a hub of activity and socialization for many of our residents. As a congregate setting that serves many high-risk populations, it is essential that the City takes a systematic approach to reopening our centers in order to maintain the health and safety of all our residents and employees.

Using the risk assessment tool in the *Public Health Principles for a Phased Reopening During COVID-19* developed by Johns Hopkins University as a guide, the City conducted a risk assessment of each of the Division of Recreation and Parks' facilities, programs and spaces to determine the risk of transmission of the virus based on three dimensions: 1) contact intensity, 2) number of contacts, 3) the degree to which activities can be modified through mitigation measures, as well as additional dimensions identified by the City, 4) feasibility in limiting number of occupants and 5) the ability of the staff to monitor and enforce health and safety measures.

The data gleaned through the risk assessment process provides the City with the information required to make informed decisions pertaining to the reopening of the Neighborhood Resource and Recreation Centers and summer programming.

Below includes the plan outlining the summer programs/offersings and the steps and measures required to reopen the NRRCs on **Monday, July 6, 2020**.

Neighborhood Resource and Recreation Center Facilities

FACILITIES REMAINING CLOSED SUMMER 2020

The City of Cleveland maintains (22) recreation center facilities plus (1) residential camp. Based on an analysis of the risk assessment data for each of these facilities, it was determined that (5) facilities will remain closed during summer 2020, because the physical layout and/or occupant capacity of each of these buildings does not allow for the successful enactment of key mitigation measures. These facilities include:

- 1) Kovacic
- 2) Hamilton (Exception: Indoor pool will be open to the public)
- 3) Halloran
- 4) Stella Walsh
- 5) Camp George Forbes

HEALTH AND SAFETY MEASURES

The City will adhere to Centers for Disease Control & Prevention (CDC), as well as state and local health departments', guidelines to help mitigate the spread of the virus in NRRCs.

- **Measures to Protect NRRC Staff:**

- 1) All staff will be required to wear a mask or facial covering at all times.
- 2) Temperature checks and health screenings will be conducted daily.
- 3) Hand sanitizer dispensers will be installed and available to all employees.
- 4) Staff will be required to wash hands or use hand sanitizer upon entering and before exiting the facility.
- 5) Policies pertaining to handwashing and other hygiene practices will be instituted.
- 6) Signage will be posted throughout NRRCs on best practices to mitigate the spread of the virus.
- 7) Environmental controls will be implemented - installation of plexiglass barriers at the front desk.
- 8) Staff will be required to wear disposable gloves. Protocols relative to the use and disposal of the gloves will be provided.

- **Measures to Protect NRRC Guests:**

- 1) All guests will be required to wear a mask or facial covering at all times.
- 2) Guests will be subject to temperature checks and health screenings
- 3) Hand sanitizer dispensers will be installed and available to all guests.
- 4) Guests will be required to wash hands or use hand sanitizer upon entering and before exiting the facility.
- 5) Staff will be required to sign in each guest. In an effort to minimize the spread of the virus, guests will no longer be allowed to sign in using the PEAK system.
- 6) Where required, areas and spaces within each center will be reconfigured to enable social distancing.
- 7) Signs will be posted throughout the center on best practices to mitigate the spread of the virus.

- **Social Distancing and Limited Gatherings:**

- 1) Staff and guests will be required to adhere to physical distancing (6 ft. apart) guidelines. Physical distancing will be monitored. Individuals failing to adhere to social distancing guidelines, will be required to leave the facility.
- 2) Where required, areas and spaces within each center will be reconfigured to enable social distancing.
- 3) Maximum occupancy guidelines will be instituted, limiting the total number of individuals within each facility and each room within the facilities. No more

than 10 individuals will be allowed in any given space or area of the facility regardless of room capacity/square footage.

- 4) Guests will be required to register for participation in any activity/program offered in each center in an effort to adhere to maximum occupancy guidelines. No guest will be allowed to loiter in the facility.

- **Facility/Parks Use Permits:**

No NRRC facility or Parks use permits will be issued until further notice.

- **Cleaning and Disinfection:**

- 1) Protocols and a schedule for cleaning high touch surfaces and areas will be established.
- 2) A cleaning schedule for each NRRC room/area will be posted outside the entrance of the room/area. Custodial and recreation center staff will be required to sign off confirming completion of the cleaning/disinfection of the area each time the area is cleaned.
- 3) Custodial and recreation center staff will be trained on cleaning protocols and the cleaning schedule.
- 4) Programming and activities will be scheduled in a manner that enables cleaning to occur subsequent to each program/activity session.
- 5) Appropriate cleaning solutions and supplies will be provided for each center.
- 6) Bathrooms will remain appropriately supplied with soap, hand sanitizer and paper products to ensure all staff and guests are able to adhere to hygiene practices.

- **Targeted Indoor NRRC Areas:**

- 1) ***Workout/Weightlifting Areas-***

- a) Guests will be required to sign up in order to utilize the weightlifting/workout rooms.
- b) Guests will be allotted 30-minutes to utilize the equipment in the workout area.
- c) Guests will be required to utilize disinfectant wipes to clean each machine/equipment after use.
- d) Based on the size of the room/area, the number of individuals using the area at any given time will be limited in order to adhere to social distancing guidelines. Regardless of the physical capacity of the area, the maximum number of occupants will not exceed 10 individuals.
- e) After each 30-minute block, the workout area will be closed to guests to allow time for the custodial staff to thoroughly clean and disinfect the area. Once cleaned, the area will be reopened for guest use.

- 2) ***Gymnasiums-***

- a) Open gym use will be prohibited until further notice.
- b) Gym rooms will be utilized for structured and scheduled programming. Each NRRC will determine the gymnasium programming offered.

- c) Time limits will be instituted to allow for thorough and regular cleaning and disinfection of the area.
 - d) Based on the size of the room/area, the number of individuals using the area at any given time will be limited in order to adhere to social distancing guidelines. Regardless of the physical capacity of the area, the maximum number of occupants will not exceed 10 individuals.
 - e) Time limits for use will be instituted to allow for thorough and regular cleaning and disinfection of the area.
- 3) ***Locker Rooms-***
- a) Locker rooms will be available only for individuals using the indoor NRRC pools.
 - b) Based on the size of the room/area, the number of individuals using the area at any given time will be limited in order to adhere to social distancing guidelines. Regardless of the physical capacity of the area, the maximum number of occupants will not exceed 10 individuals.
 - c) Time limits for use will be instituted to allow for thorough and regular cleaning and disinfection of the area.
- 4) ***Computer Labs-***
- a) Guests will be required to sign up in order to utilize the computer lab.
 - b) Guests will be allotted 30-minutes to utilize the computer lab.
 - c) Based on the size of the room/area, the number of individuals using the area at any given time will be limited in order to adhere to social distancing guidelines. Regardless of the physical capacity of the area, the maximum number of occupants will not exceed 10 individuals.
 - d) Following each 30-minute block, the area will be closed to guests to allow time for the custodial staff to thoroughly clean and disinfect the area. Once cleaned, the area will be reopened for guest use.
- 5) ***Arts and Crafts Rooms-***
- a) The arts and crafts rooms will only be utilized for structured and schedule programming. Otherwise, the room will be closed to the public.
 - b) Guests will be required to sign up in order to participate in arts and crafts sessions.
 - c) Based on the size of the room/area, the number of individuals using the area at any given time will be limited in order to adhere to social distancing guidelines. Regardless of the physical capacity of the area, the maximum number of occupants will not exceed 10 individuals.
 - d) Following each class/program session, the room will be closed to guests to allow time for custodial staff to thoroughly clean and disinfect the area.
- 6) ***Meeting and Community Rooms-***
- a) Meeting and community rooms can be utilized by NRRC staff for structured and scheduled programming. However, these rooms will not be available for open use by the public.
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- b) In the event these rooms are designated for structured and scheduled programming, the following guidelines will apply:
- Guests will be required to sign up in order to participate in the offered program/class.
 - Based on the size of the room/area, the number of individuals using the area at any given time will be limited in order to adhere to social distancing guidelines. Regardless of the physical capacity of the area, the maximum number of occupants will not exceed 10 individuals.
 - Following each class/program session, the room will be closed to guests to allow time for the custodial staff to thoroughly clean and disinfect the area.

SUMMER PROGRAMS AND ACTIVITIES

Summer programs and activities will be offered and available at each NRRC. However, the City has made modifications to the program offerings, the mode of program delivery, the number of allowable participants in each program/activity and other adjustments to ensure social distancing guidelines and other health and safety measures are instituted and enforced. Below includes an overview of those programs/activities and the proposed changes.

• Aquatic Activities

a) Indoor Pools:

- Pools located within NRRCs will be open to the public. However, in order to fully enact and enforce social distancing restrictions, the maximum occupant capacity of each pool will be reduced. The City will follow CDC, state and National Recreation and Parks Association guidelines to determine the maximum occupant capacity of each pool.
- A time limit for guests and swimmers will be instituted in an effort to accommodate the reduction in pool capacity.
- A separate document outlining pool operations during COVID-19 will be provided and reviewed with NRRC staff.

b) Outdoor Pools/Spray Basins/Splashpads

Outdoor pools, spray basins and splashpads will remain closed during summer 2020.

• Organized Sports

a) Baseball

City of Cleveland's Division of Recreation's Youth Baseball Academy (This program does not include independent youth baseball leagues.)

- ✓ The Youth Baseball Academy program will be offered to youth currently affiliated with one of the City's youth baseball leagues, as well as youth interested in learning how to play the sport. Youth athletes will learn the fundamentals of baseball, engage in offensive and defensive baseball individual drills, participate in position-specific training and be provided one-on-one coaching.

The Youth Baseball Academy was designed to provide youth an opportunity to engage in the game of baseball, while ensuring their health and safety during the COVID-19 pandemic.

Coaches will host the program at their assigned NRRC site. Until further notice, teams will not travel to other NRRC sites to practice or engage in formal competitive games.

A baseball program schedule will be posted at each participating NRRC location. In order to adhere to social distancing guidelines and limit the sharing of equipment, youth will be required to sign up to participate in a session. Additional details outlining other required safety measures will be provided in a separate document.

- ✓ Permits for use of baseball fields will not be issued to independent youth or adult baseball/softball league organizations.

b) Basketball (Indoor Only)

Indoor basketball courts will not be available for organized or impromptu basketball games. If a basketball program is offered at an NRRC, the program will consist of basketball instruction and the fundamentals of basketball. Similar to guidelines provided for the baseball academy program, a program schedule will be posted at participating sites and participants will be required to sign up in order to engage in the activity.

Additional details outlining other required safety measures will be provided in a separate document.

c) Racquetball (Indoor Only)

Due to the physical layout of indoor racquetball courts, these areas will not be available for competitive games. Only one individual will be allowed on the court at any given time. A schedule for use of the court will be posted. Individuals will be required to sign up to use the area for a limited amount of time.

Additional details outlining other required safety measures will be provided in a separate document.

d) Youth Golf Program

The youth golf program will not be offered this summer.

- **Summer Camp**

The summer camp program will not be offered this year.

- **Outdoor Courts**

- a) **Basketball Courts**

Due to the limited ability to enact, monitor and enforce health and safety measures, basketball courts will remain closed until further notice.

- b) **Tennis Courts**

Outdoor tennis courts will be open for singles games only. Appropriate signage will be posted.

- **Playgrounds and Parks**

Due to the limited ability to enact, monitor and enforce health and safety measures, playgrounds will remain closed until further notice.

Parks will remain open to the public. Signage will be posted reminding guests about recommended health and safety measures that should be followed in an effort to mitigate the spread of COVID-19.

Large, organized events will not be allowed. Parks use permits will not be issued.

- **Traditional Indoor Recreation Programs and Activities**

Traditional indoor recreation programs and activities will be offered during summer 2020. However, in an effort to ensure the health and safety of all guests and employees, a hybrid summer programming model has been developed that will include limited in-person summer activities and programs, virtual programming and programming aired via TV-20. All participants will be required to register in order to participate in programming and activities offered.

FREE LUNCH/MEAL PROGRAM

The lunch program will continue to be offered at each NRRC. Free “grab-and-go” bagged lunches will be available to youth ages 18 and under.

The lunch distribution area will be set up outside of each NRRC. Staff distributing meals will be required to wear masks and disposable gloves.

TRANSPORTATION/FIELD TRIPS

With the exception of the baseball program, NRRCs will not provide transportation for youth to and from activities/events. Therefore, field trips and other activities requiring the use of vans to transport youth are prohibited until further notice.

PROGRAMMING FOR SENIORS

Given the CDC's guidance that adults aged 65+ are at greater risk for developing more serious health complications associated with COVID-19, senior programming will not be offered until further notice.

The Division of Recreation will work in collaboration with the Department of Aging to conduct wellness checks for the seniors impacted by the cancellation of the senior programs and ensure these individuals are connected to the appropriate resources and support services they require.

STAFF TRAINING

In an effort to ensure all policies and elements of the NRRCs' reopening plan are fully and successfully executed, all NRRC staff will be trained.

A separate document outlining the scope and sequence of the training sessions will be developed.

COMMUNICATION

The Division of Recreation and the Office of PIOYYA will work collaboratively with the Mayor's Office of Communications to develop a communications' plan to ensure all City of Cleveland residents, partners, etc. are knowledgeable about the program changes and new policies and procedures related to COVID-19.